

File Repository Website Overview

May 10, 2021

LM File Repository: Old and New User Experience

- Old User Experience vs. New SharePoint Environment
 - LM Sites
 - Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) Administrative Record (AR)
 - Considered Sites
 - Search
 - Benefits



Previous User Experience

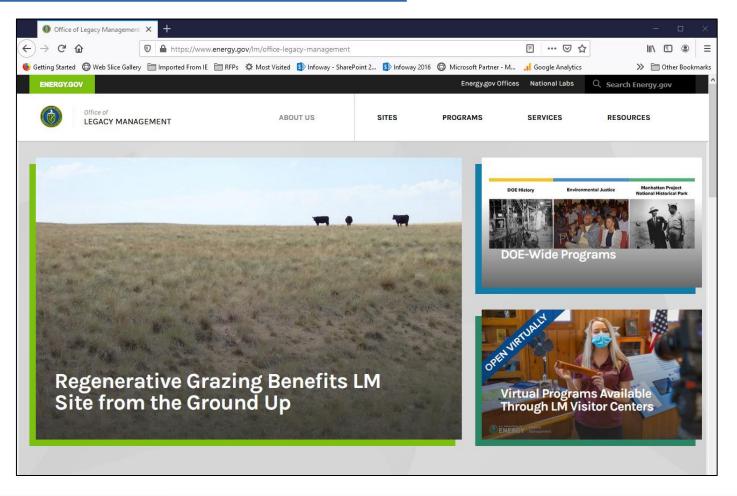
User begins by visiting: www.energy.gov





Previous User Experience (continued)

 User moves onto the Legacy Management site: energy.gov/lm/office-legacy-management



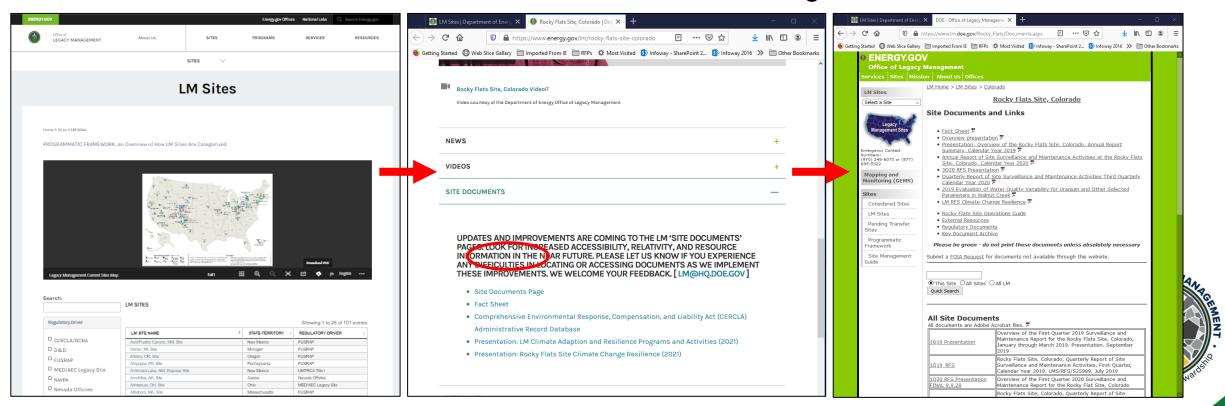




Previous User Experience: LM Sites

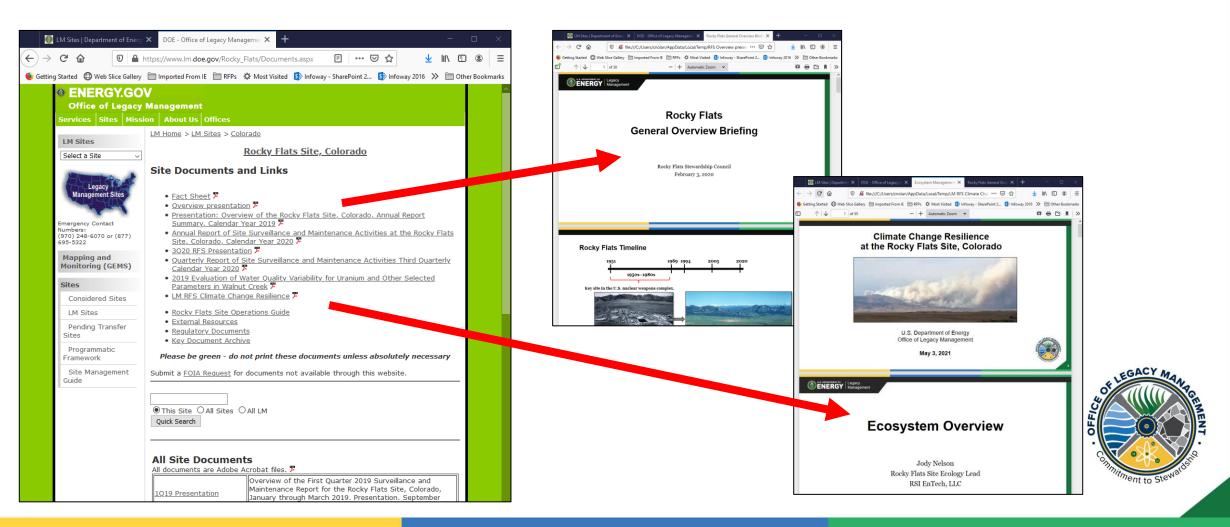
Previous User Experience: LM Sites

- Clicking on the site name on the map or listing sends the user to the specific site page
- In order to get to documents for that site, user must open the "Site Documents" section and click on "Site Documents Page"



Previous User Experience: LM Sites (continued)

Clicking the link listed on the page will open the documents inside the browser

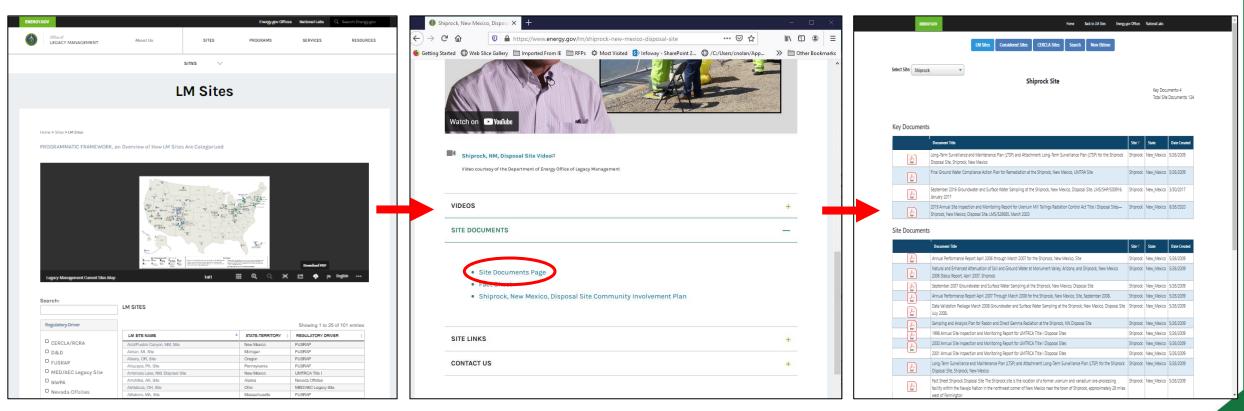




SharePoint Environment: LM Sites

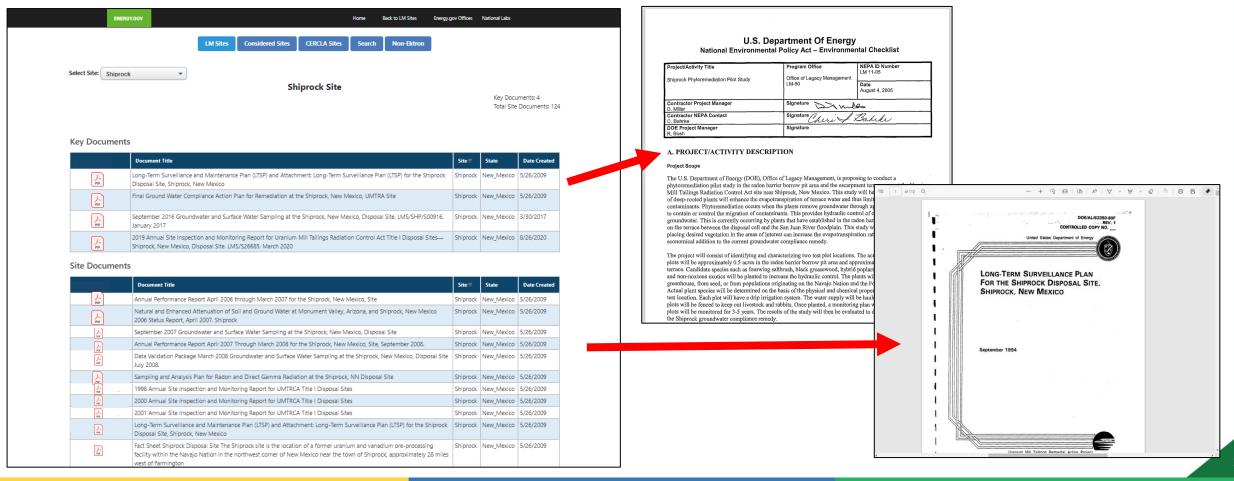
SharePoint Environment: LM Sites

- Experience will be the same until user clicks on the "Site Document Page" link
- User will now be directed to the new SharePoint environment



SharePoint Environment: LM Sites (continued)

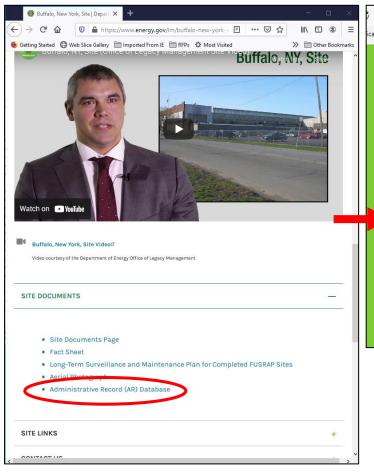
- The page is divided into "Key Documents" and "Site Documents"
- Clicking on the name opens the document in the browser



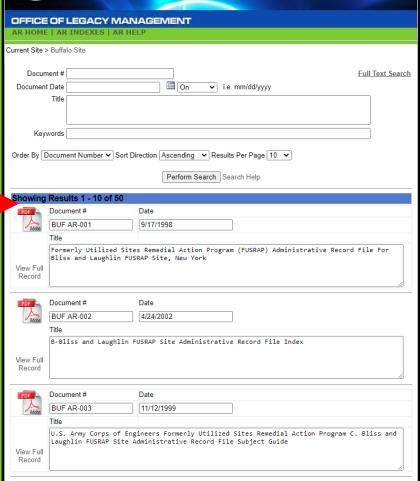


Previous User Experience: CERCLA AR

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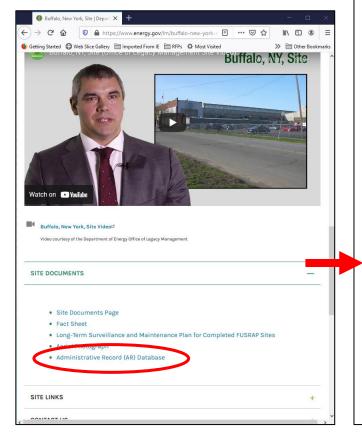


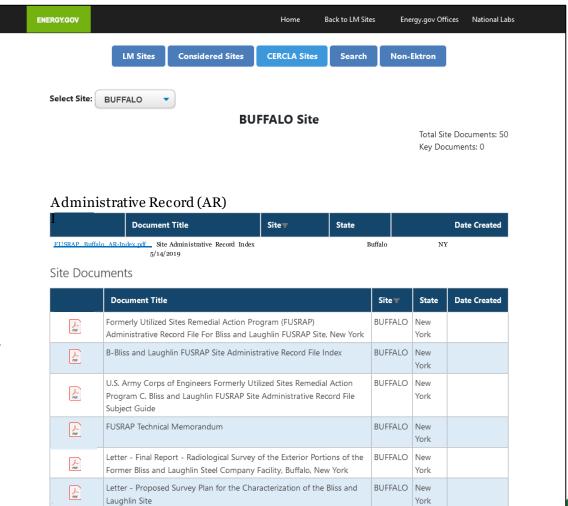
SharePoint Environment: CERCLA AR

SharePoint Environment: CERCLA AR

The page is divided into "AR Indexes" and "Site Documents"

 Clicking on the name opens the document in the browser



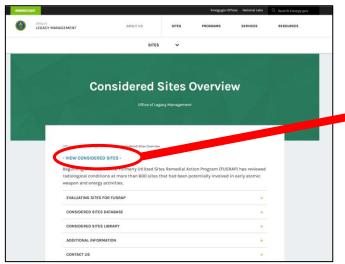


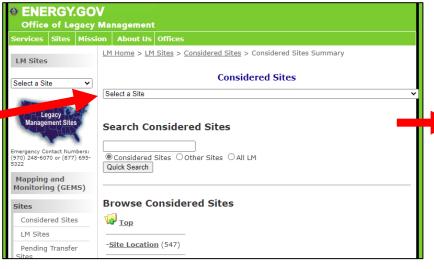


Previous User Experience: Considered Sites

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- To access Considered Sites information, users click the "Sites" link at the top, then choose "Considered Sites Overview": www.energy.gov/lm/sites/lm-sites/considered-sites
- Clicking on the "View Considered Sites" link displays a dropdown list of sites, and clicking on the site opens the site-specific page

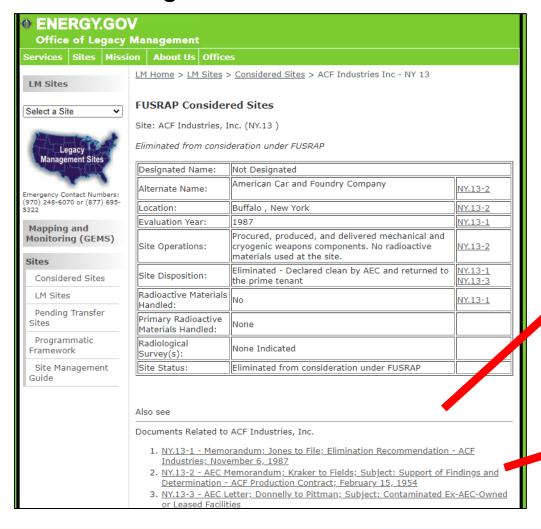


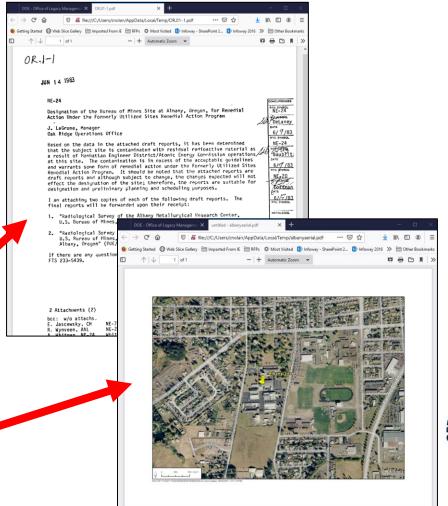




Previous User Experience: Considered Sites (continued)

Clicking on the document name will open it in the browser





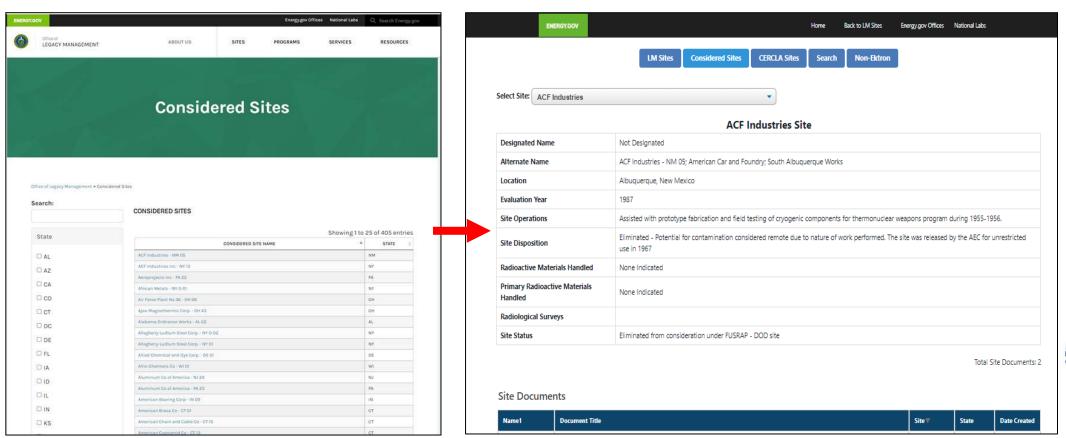




SharePoint Environment:Considered Sites

SharePoint Environment: Considered Sites

- User accesses Considered Sites via the Sites dropdown: www.energy.gov/lm/sites/lm-sites/considered-sites
- The user is then directed to the new SharePoint site for Considered Sites



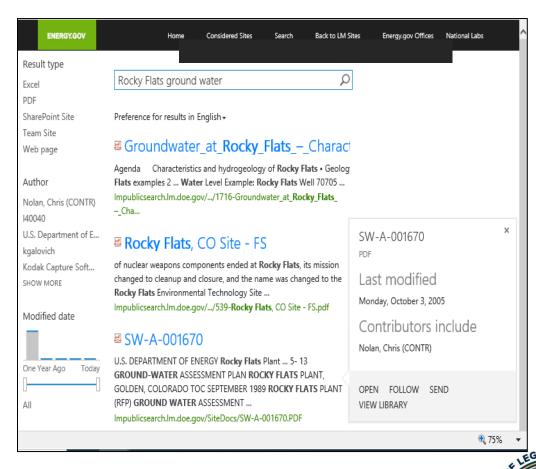




SharePoint Environment: SharePoint Search

SharePoint Environment: Search

- The new site leverages the SharePoint Search Center, giving users a much better search experience across the entire database of documents
- Other features includes filtering by:
 - Document type
 - Author
 - Date range
- SharePoint Searching Tips



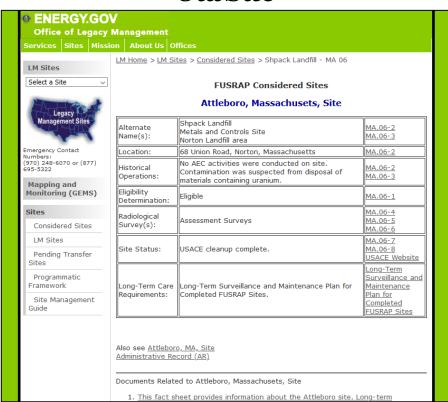
Project Benefits

Benefits

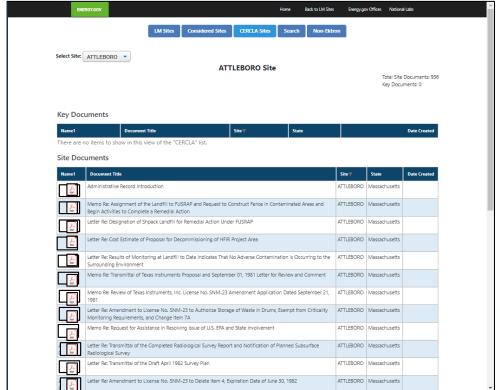
Design

 The new SharePoint environment was developed to mimic the existing DOE site matching the colors, top navigation, and functionality

Old Site



New Site



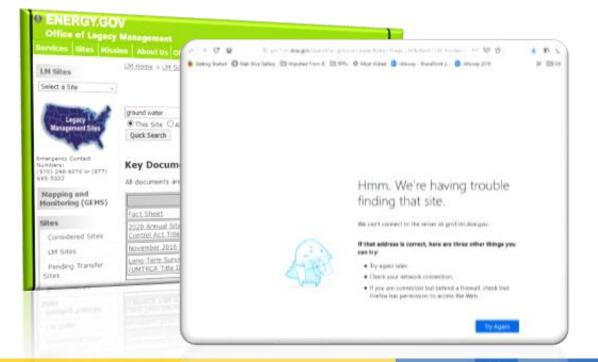


Benefits

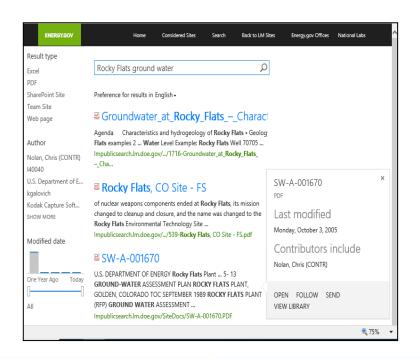
Search

- The old site's search does not work, resulting in an error message
- The SharePoint search is functional and returns results across the entire document store, which was not available in the old site

Old Site



New Site





Benefits

Data Cleanup

- Various data corrections to ensure proper spelling and standardization
 - Site names
 - States
- Removed HTML code from several description fields
- Removed special characters that can cause errors or disrupt the user experience
- Standardized dates

